

Willingham Parish Council

Internal Auditors - general assessment mid way report October 2019

As recommended within financial regulations I have been asked to provide a report on the progress of the current audit clarity and appropriate accountancy standing progress along with the control systems required to be in place. Lisa has supplied all the relevant documentation for review.

Lisa has continued to present her accounts clearly, neatly and showing evidence of good management and accuracy. Banking is taking place effectively and following examination of the account statements and other documentation audit trails could be easily followed and figures agreed with statements.

The minutes are showing that financial affairs are being presented and that regular monitoring of the budget figures against monthly expenditure is taking place. Lisa presents this very clearly in her financial monthly statements.

Clerk contractual arrangements are in place last updated in June 2018. Lisa has received supervision in April 2019 which has acknowledged her training records and identifies there are no actions outstanding.

The register of assets shows it is reviewed regularly which shows new items added for this current year.

The insurance provider of the council has been revalidated and renewed June 2019.

I have noticed this year like all other regulated bodies a number of policies have been adopted by the council to reflect the changes in our ever changing environment such as the use of social media.

The standing orders for the council were reviewed in May 2019 and the policies adopted by the council continue to be reviewed on an annual cycle of dates.

Barbara Bussey



October 2019