

Willingham Parish Council

Internal Auditors - general assessment mid way report October 2018

As recommended within financial regulations I have been asked to provide a report on the progress of the current audit clarity and appropriate accountancy standing progress along with the control systems required to be in place. Lisa has supplied all the relevant documentation for review.

Lisa has continued to present her accounts clearly, neatly and showing evidence of good management and accuracy. Banking is taking place effectively and following examination of the account statements and other documentation audit trails could be easily followed and figures agreed with statements.

The minutes are showing that financial affairs are being presented and that regular monitoring of the budget figures against monthly expenditure is taking place. Lisa presents this very clearly in her financial monthly statements. Details have been indicated clearly where there are any unexpected expenditures

Clerk contractual arrangements are in place and she has received supervision which has acknowledged her training records and future training needs.

The register of assets has been reviewed. The insurance provider of the council has been revalidated and renewed.

I have noticed this year like all other regulated bodies a number of policies have been adopted by the council to reflect the changes in our ever changing environment such as the use of social media.

May I suggest you just check that the policy you have adopted for data protection is fully still applicable and appropriate as written. The reason being is the General Data Protection Regulations became law on May 25th 2018. This superseded the data protection Act of 1998 which although most of the contents do still apply is the only legal reference made in your policy and there is nothing concerning the new directives.



Barbara Bussey

October 2018