

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held via Zoom online on Tuesday 8th September 2020 at 8pm**

Present: Cllrs D Bingham (Chairman), Q Connell, D Leak, D Wain

In Attendance: L Brooks-Sleight (Clerk)

2020/79 Apologies for Absence

Cllr Webster – Holiday, Bates – appointment, Row – work

2020/80 Public Participation

none

2020/81 Minutes of last Meetings

The Minutes of the Parish Council Meeting held on 14th July 2020 were approved & signed as a true and correct record **Resolved**

2020/82 Declarations of Interest

None

2020/83 Representatives Report

Cllr Coulson sent her apologies & information from her walk around the village with councillors in August.

Crime reports sent from Saxilby Police, backdated from February to May 2020

2020/84 Clerks Report

- Grant received from WLDC -Government Covid Grant of £10,000 to be used in the Village
- Willow Tree on the green Grange lane/High St – during the storms, the tree partly came down on 24 High St. HW's made it safe and made enquiries of the ownership of this tree & land. Acis have confirmed ownership and have since lopped the tree.
- Summer Newsletter – this was printed by the clerk (240 copies, ink and paper purchased)
- BKG – winner 14 Stow Rd, certificate sent with £15 B&Q gift card
- Scarecrow competition has been advertised on the NB & Willingham is Wonderful Facebook page
- Trees at the cemetery – N Heather to cut the dead trees/branches by mid-October

2020/85 Remote Meetings

Both NALC/LALC, still strongly advises councils to avoid face to face meetings during Covid 19 Pandemic until May 2021

2020/86 GDPR/Data Protection Act 2018

The Data protection fee renewal £40 was approved. Clerk to make payment **Resolved**

2020/87 LCC - New Parish Council Website

The clerk attended a 2hour online course on how to upgrade the old website to the new LCC site. The clerk advised the council that all documents must be uploaded, assessable to all and comply with new regulations. The minimum of 12 hours required to comply. The council approved to pay the clerk extra 12 hours to convert the website and will be reviewed at a later date.

Signed:

Date: 13th October 2020

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2020/88 Memorial Garden

The quotes for the sleepers and bench were discussed and approved for the clerk to order. **Resolved**

2020/89 Willingham Winter Festival

The council discussed the email received from the Winter Festival Committee and agreed to donate prizes for the Lights competition. Clerk to contact the committee to ask how many prizes, the amounts and what they would like.

2020/90 NALC National Salary Award 2020-21

The council approved clerks new pay scales to be backdated to April 2020 **Resolved**

2020/91 Park Farm

The council discussed the recent smells & was informed that a village group had formed and were going to meet with WLDC

2020/92 Highways

Email received from HW & Cllr Buttroid regarding the parking restrictions, the council agreed to carry out the consultations for the original proposals until the village hall is fully functioning and further assessments can be done.

2020/93 Millennium Sign & Bench

To discuss at the next meeting

2020/94 Planning

To receive any correspondence/decisions by WLDC and discuss any planning applications

Ref: 141305- Planning application for rear single storey extension, 4 High Street Willingham By
Stow Permission Granted

2020/95 Finance

The monthly accounts for payment were signed as a true & correct record **Resolved**

| | | | | | |
|----------|--------|--|--------|------|----------------|
| 08.08.20 | 100925 | Grass Contract July | 220.00 | | 220.00 |
| 08.09.20 | 100926 | Salary August | 253.18 | | 253.18 |
| 08.09.20 | 100927 | Grass Contract Aug | 280.00 | | 280.00 |
| 08.09.20 | 100928 | Data Protection Fee mins 2020/86 | 40.00 | | 40.00 |
| 08.09.20 | 100929 | Newsletter printing costs mins 2020/68 | | | 40.99 |
| | | Printer ink | 29.16 | 5.83 | |
| | | Copy paper | 6.00 | | |
| | | | 403.00 | | |
| 08.09.20 | 100930 | Listers 15 x oak sleepers mins 2020/88 | 77.00 | | 480.00 |
| 08.09.20 | 100931 | Agri-cycle Bench mins 2020/88 | 325.00 | | 390.00 |
| | | | 65.00 | | |
| | | Total | | | 1704.17 |

2020/96 Correspondence for Discussion

a.

Correspondence for Information

- a. Ride to Save Lives (emailed prior)
- b. LALC e-news 173 (emailed prior)
- c. Notice of Meetings WLDC (emailed prior)

2020/97 Agenda Items for next meeting and to take any points from members

- Clerk to ask N Heather to cut the hedges at the cemetery
- Cllr Wain had a report from Howson House – thanking the village for being more friendly & ringing the house when any problems arose.
- Memorial Garden – what size plaques & fee
- Water leak Stow Rd – clerk to report

2020/98 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed none

The date & time of next Parish Council meeting was confirmed as Tuesday 13th October 2020 at 8pm (via Zoom online)

Meetings Ends 8.40pm