

**WILLINGHAM BY STOW PARISH COUNCIL**

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL  
held via Zoom online on Tuesday 11<sup>th</sup> October 2020 at 8pm**

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**Present:** Cllrs D Bingham (Chairman), Q Connell, D Leak, M Row min 2020/105, D Wain  
**In Attendance:** L Brooks-Sleight (Clerk)

**2020/99 Apologies for Absence**

Cllr Webster - holiday

**2020/100 Public Participation**

None present

**2020/101 Minutes of last Meetings**

The Minutes of the Parish Council Meeting held on 8<sup>th</sup> September 2020 were approved & signed as a true and correct record **Resolved**

**2020/102 Declarations of Interest**

none

**2020/103 Representatives Report**

Reports from WLDC councillor & Saxilby Police crime report were received

**2020/104 Clerks Report**

- Mr Heather agreed to cut cemetery hedges
- The 2<sup>nd</sup> Willow Tree on the green Grange lane/High St – has been lopped same as the 1<sup>st</sup>
- The trees in the cemetery have been cut
- The water leak on Stow Rd was reported to HW and is currently being investigated
- The overgrown Ivy has been reported on the church wall
- The PC website is available to view up to the end of December 2020, but the clerk is unable to update it due to a new website currently being produced. Residents will be made aware when the new website is up and running

**2020/105 LCC - New Parish Council Website**

The clerk reported to the council several issues concerning the construction of the new website and technical issues above her knowledge & understanding. 2 quotes were presented from companies to construct this website on the PC behalf, with the new regulations & accessibility requirements. The PC approved Robert Arnold – Intellitech Services Ltd, at a cost of £300 to construct & upgrade the PC website via LCC. **Resolved**

**2020/106 Memorial Garden**

The oak sleepers & recycled bench have been ordered & delivered. The PC discussed the construction of this and approved to ask N Heather to do this, clerk to contact him. The plaque sizes were approved 12” x 8” portrait at a fee of £50. **Resolved**

**2020/107 Cemetery Extension**

The remaining spaces available at the cemetery were discussed and the need to purchase land to extend the cemetery was required. The clerk was asked to contact the local landowner with the request to purchase half an acre of land and cost.

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**Signed:**

**Dated: 10<sup>th</sup> November 2020**

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**2020/108 Willingham Winter Festival**

The request for a grant of prizes was discussed and the council approved 3 prizes - £30, £20, 10, under s137, clerk to purchase the National Garden Vouchers. Also, the prizes for the Scarecrow competition was approved as the same 3 prizes - £30, £20 & £10 NGV **Resolved**

**2020/109 Park Farm**

The current smell issues were discussed. Cllr Coulson sent an email and will be meeting with EA and WLDC next Friday to put forward these issues and concerns from residents.

**2020/110 Highways**

Email from HW's & Cllr Buttroid, confirming the starting consultation on original High St parking restrictions to commence when able

**2020/111 Millennium Sign & Bench**

To be discussed at next meeting

**2020/112 Planning**

To receive any correspondence/decisions by WLDC and discuss any planning applications  
Ref: 141666 – large replacement porch to front elevation, 30 Grange Lane – *no comments*

**2020/113 Finance**

The monthly accounts for payment were signed as a true & correct record **Resolved**

13.10.20	100932	Salary Sept	271.10	271.10
13.10.20	100933	Grass Contract Sept	265.00	265.00
13.10.20	100934	Cemetery Trees (mins2020/54)	350.00	350.00
13.10.20	100935	BKB/Scarecrow Prizes (mins2020/69, 70)	15.00 + 60.00	75.00
13.10.20	100936	HMRC - PAYE	131.72	131.72
13.10.20	100937	Winter Festival Grant (s137) mins2020/108	60.00	60.00
<b>Total</b>				<b>1152.82</b>

**2020/114 Correspondence for Discussion**

a.

**Correspondence for Information**

- a. Gainsborough Rural South NPT Newsletter (emailed prior)
- b. Notice of Meetings October - December 2020 (emailed prior)
- c. Town and parish council newsletter September 2020 (emailed prior)

**2020/115 Agenda Items for next meeting and to take any points from members**

- Plants/bulbs for Memorial Garden
- Cemetery update

**2020/116 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed none**

**The date & time of next Parish Council meeting was confirmed as Tuesday 10<sup>th</sup> November 2020 at 8pm (via Zoom online)**

Meeting Ends 8.35pm