

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held via Teams online on Tuesday 9th February 2021 at 8pm**

Present: Cllrs D Bingham (Chairman), Q Connell, D Leak, M Row, D Wain, S Webster from item 2020/163

In Attendance: L Brooks-Sleight (Clerk)

2020/149 Apologies for Absence

None received.

2020/150 Public Participation

None present.

2020/151 Minutes of last Meetings

The Minutes of the Parish Council Meeting held on 8th December 2020 were approved & signed as a true and correct record **Resolved**

2020/152 Declarations of Interest

None received.

2020/153 Representatives Report

Cllr Tracey Coulson sent a report on Park Farm and speeding vehicles.

2020/154 Clerks Report

- The Holly tree has been removed from St Helens by Essential Tree Services. Essential tree care was approved by all councillors via email between meetings after all 3 quotes had been received. An email has been received from St Helens thanking the PC and contractor for the work taken place.
- The Defibrillator battery has been replaced due to a low battery alert on the 11th of January. The clerk contacted EMAS and ordered a new battery pak + pads for £114.
- Since the last PC meeting in December, there has been 3 burials at the cemetery.
- Cliff Bradley Funeral Directors overpaid for a burial, £70 to be refunded.
- LCC Grass Cutting Agreement has acknowledged.
- New Website – is up and running, all documents have been uploaded by Intellitech Services and it has now been handed over to the clerk.
- WLDC – Green bin at the cemetery has been ordered.

2020/155 Grass Cutting Tender 2021

This year's specifications were discussed and approved. Clerk to advertise on the Notice board, website and Parish Magazine for all tenders to be received by 8th March 2021 to be discussed at the meeting on the 9th March 2021

2020/156 Parish Field Tender

The agreement for 2021 was approved and agreed to put to tender. All Tenders to be received by 8th March to be received at the March meeting

Signed:

Dated: 9th March 2021

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2020/157 Recent Floods

This was discussed and emails received from HW’s & Cllr Buttroid regarding the issues and what needs to be done to rectify due to tree roots through pipes & gas board damaging pipes

2020/158 Community Speed watch

The issue of speeding lorries/traffic was discussed along with the Community speed watch scheme and monitoring the amount/speed of traffic through the village. It was decided at this time to ask for an Archer Test to monitor the average speed/traffic numbers.

2020/159 Park Farm

Emails were received from Alan Asker (Park Farm manager), and Cllr Coulson regarding the recent issues. These were discussed with the issues to be monitored.

2020/160 Highways

No other matters

2020/161 Planning

none

2020/162 Finance

a. The monthly accounts for payment were received and approved **Resolved**

100945	Salary January	271.12		271.12
100946	Defib Charge Pak & Pads	95.00	19.00	114.00
100947	WLDC Green bin annual charge	35.00		35.00
100948	Office Stationery/copy paper/postage	38.29	4.49	42.78
100949	Essential Tree Care - Holly Tree min2020/139	520.00		520.00
100950	Cemetery Refund - overpayment	70.00		70.00
100951	Intellitech Services - new website mins 2020/105	300.00		300.00
	Total			1352.90

2020/163 Correspondence for Discussion

a.

Correspondence for Information

- a. LALC NEWS 174 Edition (emailed prior)
- b. LALC ENews w/c 1/2/21 (emailed prior)
- c. Town and parish council newsletter January 2021
- d. NALC CORONAVIRUS UPDATE

2020/164 Agenda Items for next meeting and to take any points from members

- Cllr Connell reported back to the council on the VH Committee Meeting which he attended.
- Cllr Wain asked when the Memorial Garden would be finished.
- Millennium Sign – Cllr Bingham to ask

2020/165 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed

The date & time of next Parish Council meeting was approved as Tuesday 9th March 2021 at 8pm (via Teams online)

Signed:

Dated: 9th March 2021