

**WILLINGHAM BY STOW PARISH COUNCIL**

**MINUTES of the May MEETING of WILLINGHAM by STOW PARISH COUNCIL  
held via Teams online on Tuesday 6<sup>th</sup> May 2021 following the Annual Meeting of the Council**

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**Present:** Cllrs D Bingham (Chairman), Q Connell, D Leak, D Wain

**In Attendance:** L Brooks-Sleight (Clerk), Cllr T Coulson

**2021/213 Apologies for Absence**

Received from Cllr Row due to work commitments & Cllr Webster due to illness

**2021/214 Public Participation**

None present

**2021/215 Minutes of last Meetings**

The Minutes of the Parish Council Meeting held on 12<sup>th</sup> April 2021 were approved & signed as a true and correct record **Resolved**

**2021/216 Declarations of Interest**

To record declarations of interest in accordance with the Localism Act 2011 for any listed agenda items below

**2021/217 Representatives Report**

Reports received from WLDC Councillor Coulson – with an update from the full council meeting held at WLDC

**2021/218 Clerks Report**

- WLDC Electoral officer notified the clerk that no election has been called for by 10 electors so the PC may advertise and co-op a councillor. The advertisement was placed on the notice board on 21st April with a closing date of 21<sup>st</sup> May 2021, with any applicants to be discussed at the June meeting.
- The clerk has received the external audit form and will contact the internal auditor to arrange to get the books audited.

**2021/219 Face to Face Meetings**

The risk assessment for future meetings to be held in the village hall were discussed & approved. All councillors volunteered to help at each meeting to prepare the room and clean afterwards approved **Resolved**

**2021/220 Notice Board**

The clerk informed the council of the damage to the backing board caused by water entering over the winter. The council approved for the clerk to contact N Heather, requesting a quote to replace backing board and seal the unit.

**2021/221 Highways**

It was noted that Cotgarth Lane had been marked around the potholes with yellow spray

**2021/222 Planning**

To receive any correspondence/decisions by WLDC and discuss any planning applications.

- Ref: 142525, Listed building consent for replacement of 2no. windows, 2no. sashes and a cill. Also repairs to the veranda to include replacement of the pedestals. Willingham House High Street – *no comments*
- Ref: 142750, for single rear extension to form an orangery, Newton Place, Marton Rd - *no comments*
- Ref: 142843, for an agricultural steel portal framed building for general agricultural storage and potential livestock housing/stabling, Land south of Cotgarth Lane - *no comments*

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**Signed:**

**Dated: 10<sup>th</sup> June 2021**

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2021/223 **Finance**

The monthly accounts for payment were received and approved **Resolved**

100960	Salary	254.32	254.32
100961	Insurance	347.05	347.05
100962	Grass Cutting April	265.00	265.00
	<b>Total</b>		<b>866.37</b>

2021/224 **Agenda Items for next meeting and to take any points from members**

- Thank you, cards/vouchers, for the regular litter pickers & the lady who maintains the village planter
- Cllr Connell informed the council that as well as being the PC representative on the VH committee, he is now a trustee for the charity. Also, the VH had required 2 grants over the last year and will be replacing the committee room roof.
- BKG/Scarecrow competitions

2021/225 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** Clerks Appraisal was discussed along with salary **Resolved**

**The date & time of next Parish Council meeting is confirmed as Thursday 10<sup>th</sup> June 2021 at 8pm in Willingham Village Hall main room**

Meeting Ends 8.35pm