

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 14th May 2019, following the Annual Meeting of the council**

Present: Cllrs D Bingham (Chairman), Q Connell, M Row, D Wain

In Attendance: L Brooks-Sleight (Clerk)

2019/62 Apologies for Absence

Cllr Webster – holiday

WLDC Cllr T Coulson – prior meeting but will attend the July meeting

2019/63 Minutes of last Meetings

The Minutes of the Minutes of the Annual Meeting of the Council & the May Parish Council Meeting held on 14th May 2019 were approved & signed as a true and correct record **Resolved**

2019/64 Co-option

One application was received from Quincy Connell, after discussion it was approved for co-option. Q Connell signed the Acceptance to Office, received the Code of Conduct & Register of interests forms to be returned at the next meeting. **Resolved**

2019/65 Declarations of Interest

none

2019/66 Representatives Report

Crime report for May received from Saxilby police – emailed prior to meeting

2019/67 Clerks Report

- Insurance Policy has been renewed, all documents are received and filed
- 2 spare keys have been cut for the NB at the Village Hall
- The NB for Grange Lane has been collected and the handyman will fit in a few weeks
- A complaint was received from a resident regarding planters/decking on roadside verge, Stow Rd. The clerk investigated this, and the verge edge belongs to highways, also liability lies with the owner of the property if anyone trips or a car is damaged from the objects. The clerk had a word with the homeowner, just to inform them of the concerns and issues, suggesting moving it back onto their property
- Audit certificate returned to Littlejohn along with requested information. All details of Finance 2018-19 – Audit information are available to view on the PC website as requested by the external auditors
- Flags – some needed replacing. Clerk ordered 3 new flags
- Mr Heather, grass cutting error on invoice, will add to Junes. Under charged for cemetery

2019/68 High Street

A site meeting was arranged the Highways, Cllr Buttroid, Cllr Bingham & the clerk. The High Street parking issues were discussed. The area must be assessed and could be a long campaign. The suggestions included single/double yellow lines from the church junction to the doctor's surgery to help with the parking issues. The Traffic Regulation Order request has been added to the list for investigation but will take months before the investigation will begin. Also discussed were the condition of Grange Lane & moving the '30' speed sign further out of the village along Fillingham Lane.

Signed:

Date: 9th July 2019

1

2019/69 **Summer Newsletter**

This was discussed, clerk to contact all groups to ask if they wanted to include a piece from their group/organisation. Clerk to add High Street Parking issues, asking residents to park responsibly and consider large vehicle access. Clerk to email the producers of the Parish Magazine to ask permission to include the newsletter in the August edition, with a copy going to every household in Willingham and any extra cost the PC with contribute. Once Newsletter complete, clerk to send to Pelican Trust for printing. **Resolved**

2019/70 **Willingham Winter Festival**

Cllr Wain informed the council of the next Festival Meeting will be on the 26th June. She asked the PC to discuss how they could be involved. The suggestion was for the PC to fund the prize for Best Decorated Lights. Cllr Wain to take this back to the meeting

2019/71 **BKG & Scarecrow Competitions**

The competitions were discussed, and it was approved for the Scarecrow theme – D-DAY, 75YEARS with prizes 1st-£20, 2nd - £10 & 3rd - £5 in gift cards. The BKG will be judged by last years winner with a B&Q £15 gift card prize. Both will be awarded at the Horticultural Show end of September 2019. **Resolved**

2019/72 **Highways**

Marton Lane – still getting flood reports. Clerk to contact the manager of Howson House asking if they have looked into the problem or investigated the leak/water

2019/73 **Correspondence for Discussion/Decision**

a. none

Correspondence for Information

a. Rural Service Network (emailed prior)

2019/74 **Planning**

none

2019/75 **Finance**

- a. To receive internal auditors report – received, no comments **Resolved**
- b. The monthly accounts were approved and signed for payment **Resolved**

100870	Salary May	316.53
100871	Flags/NB keys	20.69
100872	Grass cutting May	200.00

2019/76 **Agenda Items for next meeting and to take any points from members**

- The dog bin on Cot Garth Lane is very rusty and lid broken. Clerk to report and if not replaced obtain a new bin

2019/77 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** none

The date & time of next Parish Council meeting was confirmed as Tuesday 9th July 2019 at 8pm

MEETING ENDS 8.55pm

Signed:

Date: 9th July 2019

2