

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the June MEETING of WILLINGHAM by STOW PARISH COUNCIL
held on Tuesday 8th July 2021 at 8pm in Willingham Village Hall**

Present: Cllrs D Bingham (Chairman), Q Connell, D Leak, D Wain, S Webster, M Bates

In Attendance: L Brooks-Sleight (Clerk)

2021/241 **Apologies for Absence**

None – all present

2021/242 **Public Participation**

None present

2021/243 **Minutes of last Meetings**

The Minutes of the Parish Council meeting held on 10th June 2021 were approved and signed as true & correct record **Resolved**

2021/244 **Declarations of Interest**

None received

2021/245 **Representatives Report**

The monthly crime report was received and circulated prior to the meeting from Saxilby Police.

2021/246 **Clerks Report**

- N Heather will inspect the NB and sent his quote.
- Cllr Bates' register of interest form has been sent & received by WLDC.
- Following the resignation of Mike Row, WLDC have sent a notice of vacancy that has been displayed on the NB. WLDC will let the clerk know after 8 July 2021 as to whether there will be an election, or whether the Parish Council may co-opt to fill the vacancy.
- Thank you to Cllr Bates for supplying & putting the topsoil in the Memorial Garden frame. Last week, Cllr Wain & the clerk went to purchase the plants and then planted them. The 1st memorial plaque has been purchased and place on the side wall.
- Barclays Bank – all payments this month will be by cheque. Apparently, we need a card reader & a card to authorize payments. These have been ordered so should be able to send transfer payments from September.

2021/247 **Internal Auditors report & approve Annual Audit 2020/21**

- a. The Internal Auditors report was received – no comments **Resolved**
- b. Section 1 Annual governance statement 2020/21- signed & approved **Resolved**
- c. Section 2 Accounting statements 2020/21- signed & approved **Resolved**

2021/248 **Summer Newsletter 2021**

The draft copy was emailed prior to the meeting, a few amendments required. Then approved for the clerk to send to Pelican Trust for printing, 240 copies and arrange delivery to be distrusted with the August edition of the Parish Magazines **Resolved**

2021/249 **Central Lincolnshire Draft Local Plan Consultation**

No comments to submit **Resolved**

Signed:

Dated: 9th September 2021

5

2021/250 Notice Board

N Heather will remove the backing board and seal around the edges.

2021/251 Cemetery Water Supply

Clerk to submit form to Anglian Water to enquire and obtain a quote

2021/252 Neighbourhood Plan

This was discussed and decided that it wasn't suitable for small villages like Willingham. **Resolved**

2021/253 Highways

Some potholes have been filled on Cotgarth Lane and the hedge overhanging the footpath on the High St has been cut

2021/254 Planning

To receive any correspondence/decisions by WLDC and discuss any planning applications.
- Ref: 142225, amended detail, 25 High Street – *Granted with conditions*

2021/255 Finance

The monthly accounts for payment were approved as a true & correct record **Resolved**

100965	Salary June	368.18	368.18
100966	Grass Cutting June	470.00	470.00
100967	HMRC - PAYE	181.60	181.60
100968	Salary July	364.58	364.58
100969	Plants Memorial Garden mins 2020/124	37.50	37.50
100970	Internal Auditors Fee	35.00	35.00
	Total		1456.86

2021/256 Correspondence for Discussion

a. none

Correspondence for Information

- a. LALC E News 15.06.21 (emailed prior)
- b. Papers for upcoming Full Council - 28 June 2021 (emailed prior)
- c. Letter from Lincolnshire Police (emailed prior)
- d. Town and parish council newsletter June 2021 (emailed prior)
- e. Parish Newsletter - 4th Edition (emailed prior)
- f. NALC NEWSLETTER (emailed prior)
- g. 2021 CRIME RPT_06-29MAY-25JUN (emailed prior)

2021/257 Agenda Items for next meeting and to take any points from members

- Cllr Bates may be able to obtain a pole for the Millennium Sign, for next agenda – decide position of sign
- Clerk to contact last years BKG winner with previous list of winners for them to judge
- Howson House sign has been on the grass corner for a long time - clerk to contact to ask them to remove

2021/258 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed none

The date & time of next Parish Council meeting was confirmed as Thursday 9th September 2021 at 8pm in Willingham Village Hall main room

Meeting Ends – 8.50pm

Signed:

Dated: 9th September 2021