

**WILLINGHAM BY STOW PARISH COUNCIL**

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL  
held in the Village Hall on Tuesday 14<sup>th</sup> February 2017, 8pm**

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**Present:** Cllrs D Bingham (Chairman), P Bates, L Forman, D Leak, D Wain and S Webster

**In Attendance:** L Brooks-Sleight (Clerk)

**2017/1 Apologies for Absence**

Received from Cllr R Shore & PCSO G Patchett

**2017/2 Minutes of last Meetings**

The Minutes of the Parish Council Meetings held on 13<sup>th</sup> December 2016 were approved & signed as a true and correct record **Resolved**

**2017/3 Declarations of Interest**

None

**2017/4 Representatives Report**

Crime report for December & January sent prior by email from Saxilby Police

**2017/5 Clerks Report**

- Churchyard trees – Hilltop Tree Services are going to be felling the trees week commencing 13<sup>th</sup> February.
- Notice Board – has been refurbished and fixed into its new position at the village hall
- Road Sweeper & Footpath clean requested Jan 21 and has been seen cleaning roads & footpaths
- FYI – currently 6 streetlights have been reported as not working in Willingham and large pothole near Fox & Hounds which is due to be refilled this week
- Email from a resident who has noted a lot of litter around the village and has said she will be picking litter monthly to help keep the village tidy
- Quite a few complaints of mud on road & verges with deep ruts – Cotgarth Lane and round to Fillingham Road – clerk emailed farmer asking for a clean sweep of the road

**2017/6 Highways Grass Cutting 2017-18**

A letter from received LCC – no longer doing amenity cuts 7 times per year but would only be doing 2 safety cuts from 1 April 2017. LCC would offer a payment of £50.45 for the 2 cuts if the PC decide to take on as part of their grass cutting schedule. After discussion, it was approved to take this on. Clerk to reply and accept.

**Resolved**

**2017/7 Grass Cutting Tender**

The grass cutting specification 2017 was discussed & approved. Clerk to advertise on website/notice board/Parish Magazine. Tenders to be sent by Monday 13<sup>th</sup> March and be received at the meeting on Tuesday 14<sup>th</sup> March.

**2017/8 Parish Field Tender**

The Agreement for the Parish Field tender was discussed & approved. Clerk to advertise on website/notice board/Parish Magazine. Tenders to be sent by Monday 13<sup>th</sup> March and be received at the meeting on Tuesday 14<sup>th</sup> March.

**2017/9 Cemetery Tree**

Cllr Bates informed the council of a large branch, overhanging the footpath that needs chopping back to the trunk due to a large crack. Cllr Bates and Bingham volunteered to do this. Also, the large tree in the centre of the cemetery will need to be trimmed next year. Approved & **Resolved**

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**Signed:**

**Dated:** 14<sup>th</sup> March 2017

**1**

2017/10 **Highways**

Potholes reported to be filled this week

2017/11 **Correspondence for Discussion/Decision**

- a. Lincolnshire Best Kept Village and Small Towns Competition 2017 – not this year **Resolved**
- b. Governance Arrangements – no comments **Resolved**
- c. Street Nameplates – none required at this time **Resolved**
- d. The Great British Spring Clean – approved, Saturday 4<sup>th</sup> March at 10am. Clerk to advertise and arrange with WLDC to have equipment delivered. **Resolved**
- e. West Lindsey Community Awards – clerk to email Cllr Wain the details **Resolved**
- f. Lives – Defib training refresher – clerk to contact Lives to arrange time/date to provide a refresher course at the VH
- g. LALC Annual Training Scheme April 2017/March 2018 – approved. **Resolved**

**Correspondence for Information**

- a. LALC Newsletter Edition 160
- b. Street Lighting Transformation Project Update
- c. Governance Arrangements
- d. Rural Vulnerability Service - Rural Transport - December 2016
- e. VH Committee January Meeting Agenda & Minutes
- f. WL Council Papers & Past Minutes Papers
- g. Rural Vulnerability Service - Fuel Poverty - January 2017
- h. Rural Vulnerability Service - Rural Broadband - January 2017
- i. Healthwatch Lincolnshire E-news No 4 - December 2016
- j. Future Operating Model Communication - 1 FEBRUARY 2017
- k. LINCOLNSHIRE STREET WORKS PERMIT SCHEME CONSULTATION
- l. Clerks & Councils Direct

2017/12 **Planning**

Ref: 135753 – to replace existing window with a French window and installation of Juliet balcony, 3 Hop Gardens - no comments **Resolved**

Ref: 135547 - to erect 1no. detached dwelling with integral garage, land adjacent to Willingham House, High Street – **Granted with conditions**

2017/13 **Finance**

The monthly accounts were approved and signed for payment **Resolved**

100768	Salary (Jan)	222.92
100769	Notice Board Refurbishment & Re-position	152.00
100770	Lost chq replacement- (100762)	258.15
<b>Total</b>		<b>£633.07</b>

2017/14 **Agenda Items for next meeting and to take any points from members - none**

2017/15 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed**

Clerks Appraisal was signed & approved. Clerk to increase Pay -Scale 25 from 1<sup>st</sup> April 2017 **Resolved**

**The date & time of next Parish Council meeting is confirmed as Tuesday 14th March 2017 at 8pm**

**Meeting ended 9pm**

**Signed:**

**Dated:** 14<sup>th</sup> March 2017