

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 8th November 2016, 8pm**

Present: Cllrs D Bingham (Chairman), P Bates, D Leak, D Wain and S Webster

In Attendance: L Brooks-Sleight (Clerk)

2016/128 Apologies for Absence

Received from Cllr Foreman - accepted

2016/129 Minutes of last Meetings

The Minutes of the Parish Council Meetings held on 11th October 2016 were approved & signed as a true and correct record **Resolved**

2016/130 Declarations of Interest

None

2016/131 Representatives Report

Crime report for October emailed prior to meeting

2016/132 Clerks Report

- Churchyard Trees – PCC agreed to apply for a faculty from the diocese, have applied online – all information sent, Hilltop tree services still haven't sent a quote to the PC, spoke several times on phone
- Dog Bin/posters – dog warden to access area for a dog bin, also have sent the posters available to stick on posts
- NB – handyman has sanded & stained and will arrange to meet the clerk after the 8th for the position
- Handyman was asked for quote to paint bus shelters but he says as they are made of glass and plastic coated metal and he thinks painting over plastic isn't very successful!!
- Clerk attended LALC training update on Agenda's & Minutes in October - just a few tweaks to make

2016/133 Flags

New flags were discussed and it was approved for the clerk to purchase – Remembrance Day, Christmas & New Year **Resolved**

2016/134 Grant Funding 2017/18

Applications were received from The Playing Field & Village Hall Committees. These were discussed and decided that further detail was required before a decision could be made. Clerk to contact the Playing Field Committee for more information on their accounts and discuss further at the December meeting

2016/135 Highways

Clerk emailed HW with list of current issues - Chris Darley was hoping to attend tonight but unable to make it, will let clerk know when available to meet to discuss the issues

2016/136 Correspondence for Discussion/Decision

- a. Christmas Lights at St Helens Church, a letter requesting a donation to purchase additional lights – this was discussed and approved to donate about £90 for the lights plus some new cables, council to receive an invoice once purchased **Resolved**
- b. WLDC - Free Trees. This was discussed and decided that no available areas at present **Resolved**

Signed:

Dated: 13th December 2016

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Correspondence for Information

- a. Council Matters Autumn 2016 - Came & Company Local Council Insurance Brokers
- b. Rural Vulnerability Service - Rural Transport - October 2016
- c. Removal of BT Phone boxes
- d. Sharing Parish Council Communications with Councillors
- e. VH Agendas – AGM & meeting
- f. Rural Opportunities Bulletin Nov 2016

2016/137 Planning

Ref: -135070 to erect 2no. dwellings, land to south of 16 Stow Road. After discussion, it was approved to make the following comments - *Would like to see the properties further back from the road to allow for 3 vehicles per property plus turning points* **Resolved**

2016/138 Finance

- a. The Precept & Budget 2017/18 were discussed, it was approved for the clerk to send an estimate Precept of £10,000 to WL with the final decision to be made at the December meeting, the budget was approved
- b. The monthly accounts were approved and signed for payment **Resolved**
- c. The mini internal audit report was received and accepted **Resolved**

100762	Salary + expenses October	258.15
100763	Grass Cutting October	252.00
	Total	£510.15

2016/139 Agenda Items for next meeting and to take any points from members

- Cemetery Tree

2016/140 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** – none

The date & time of next Parish Council meeting is confirmed as Tuesday 13th December 2016 at 8pm

Meeting ended 9.15pm