

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 13th September 2016, 8pm**

Present: Cllrs D Bingham (Chairman), P Bates, D Leak, D Wain and S Webster

In Attendance: L Brooks-Sleight (Clerk), a resident for all of the meeting and during the public session R Didcock from the playing field committee updating the council on their progress & future fund raising intentions.

2016/96 Apologies for Absence

Received from Cllr Foreman – attending a school open evening & Saxilby Police Glen Patchett

2016/97 Minutes of last Meetings

The Minutes of the Parish Council Meetings held on 12th July 2016 were approved & signed as a true and correct record **Resolved**

2016/98 Declarations of Interest

None received

2016/99 Representatives Report

Crime report emailed prior to meeting

2016/100 Clerks Report

- The Parish Council Newsletter has been distributed to all residents within the Parish Magazine
- Cemetery Tree – branches very low, clerk contacted handy man to clear branches over the footpath & remove weeds on footpath after receiving a complaint
- Clerk contacted PCSO Melanie Goodwill regarding vehicles parking opposite road junctions, replied with -no vehicles should park opposite a junction and she will have a kindly word with vehicle owners
- Notice board has now been removed and will be cleaned/painted by handyman
- Commonwealth Flag has been purchased
- Garden Centre voucher purchased and delivered to M Vauvert
- Clerk attending Burials Course Wed 14th September
- Cllr Foreman booked onto New Councillor Course - 16th November 6.30-9pm at Dunholme

2016/101 Parish Council Notice Board

The Notice board has now been removed and will be cleaned/painted by handyman.

The Village Hall Committee have given the go-a-head for the Notice board to be erected onto the wall, below the railings with the only hazard that could be foreseen was the possibility of children hanging from it and they are considering purchasing something similar in the future. **Resolved**

2016/102 Playing Field

The council were pleased with the update from R Didcock regarding the playing field committee – more members; fence repaired; play equipment mended & painted; fund raising ideas; hopes to expand play equipment; Pavilion gutters & locks sorted; gate post repaired; allotments promoted. The main expense for the committee are the insurance & grass cutting. Clerk to seek possible grant funding options and forward on.

2016/103 **Best Kept Garden**

Cllr Leak announced the winner – The Crest, Gainsborough Road. Clerk to produce a certificate and deliver - inviting the winners to the Horticultural Show to receive their prize, £15 garden centre voucher **Resolved**

2016/104 **Church yard & Cemetery Trees**

Clerk read email received from B Bussey regarding a tree in the Church yard hanging over a neighbouring property, Cllr Webster reported talking to the resident who was seeking advice/a report for the said tree and would forward the information to the council in the future- clerk to add to October agenda.

A tree in the cemetery was discussed after reports of very low branches and unable to cut the grass, after discussion it was approved to remove the tree – Cllr Wain to arrange this **Resolved**
Cllr Bates volunteered to top all hedges around the cemetery

2016/105 **Councillors village walk**

This took place on the Monday 12th September, where the councillors reported issues within the village. Clerk to notify Highways & WL about properties with concerned issues to rectify.

2016/106 **Neighbourhood Plan**

As Cllrs Webster, Leak & Foreman are attending an event tomorrow, it was decided to add to October agenda for discussion when more details could be reported back

2016/107 **Highways**

- Road Closure for the repair of the footpath
LOCATION: Grange Lane (High Street to B1241), Willingham by Stow
PERIOD OF CLOSURE: 3/10/2016 to 5/10/2016
ALTERNATIVE ROUTE: B1241, High Street & Vice Versa
- Marton Road standing water & the High St drain have been repaired

2016/ 108 **Correspondence for Discussion/Decision**

- a. Big Lottery Fund: Celebrate! (emailed prior) - forward to Playing Field Committee
- b. Neighbourhood Planning Training Event (emailed prior) 3 Cllrs booked to attend
- c. LALC AGM 2016 (emailed prior) no interest
- d. Save the Date: Funding & Information Market Place (emailed prior) no interest
- e. West Lindsey Parish & Town Council Forum (emailed prior) no interest
- f. Safeguarding Conference - 3rd November 2016 (emailed prior) no interest
- g. Letter from resident – Dog Fouling (emailed prior) after discussion, clerk to contact WL for any advice and to request any available posters for the area

Correspondence for Information

- a. Rural Vulnerability Service - Rural Broadband - July 2016 (emailed prior)
- b. Rural Opportunities Bulletin (emailed prior)
- c. Rural Vulnerability Service - Fuel Poverty - August 2016 (emailed prior)
- d. Rural Vulnerability Service - Rural Transport - August 2016 (emailed prior)
- e. Precept – WLDC Local Council Support Tax
- f. Local Government Boundary Commission – Final Recommendations on electoral arrangements
- g. Lalc News Edition 159 - Electronic Copy(emailed prior)
- h. Clerk & Councils Direct Sept 2016
- i. LINCOLNSHIRE PERMIT SCHEME – Letter of intent of commencement (emailed prior)
- j. Minutes from VH Meeting 06/09/16 (emailed prior)

2016/109 **Planning**

Received decisions by WLDC

Ref: 134475 – 14b Grange Lane. Permission Granted with conditions

Ref: 134469 – 22 High St. Permission Granted

Ref: 134511 – 7 Grange Lane. Refused

2016/110 **Finance**

a. External Audit Report – received with no comments **Resolved**

b. The monthly accounts were approved and signed for payment **Resolved**

100754	Grass Cutting - July/August	468.00
100755	Clerks Salary -August + expenses	227.92
100756	Grant Thornton - External Audit	120.00
100757	£30 Garden Centre Vouchers + Commonwealth Flag	32.99
	Total	£848.91

2016/111 **Agenda Items for next meeting and to take any points from members**

- Cemetery Improvements - Footpath extending
- Could Smiley Sid be request on Gainsborough Road – clerk to request

2016/112 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** none

The date & time of next Parish Council meeting is confirmed as Tuesday 11th October 2016 at 8pm

Meeting ended 9.25pm

