

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 11th October 2016, 8pm**

Present: Cllrs D Bingham (Chairman), P Bates, L Foreman, D Leak, D Wain and S Webster

In Attendance: L Brooks-Sleight (Clerk)

2016/113 Apologies for Absence

None - all present

2016/114 Minutes of last Meetings

The Minutes of the Parish Council Meetings held on 13th September 2016 were approved & signed as a true and correct record **Resolved**

2016/115 Declarations of Interest

None received

2016/116 Representatives Report

Crime report received and emailed prior to meeting

2016/117 Clerks Report

- Emails with information -Councillors Initiative Fund; Tesco Bags: West Lindsey Large Community Grants have been forwarded to the Playing Field Committee
- Emails have been sent to both the Playing Field & Village Hall Committees reminding them that the closing date for grant funding is 31st October 2016
- Smiley Sid was requested & seen on Gainsborough Rd
- Clerk attending Agendas & Minutes course – Wed 12th 6-9pm

2016/118 Neighbourhood Plan

Cllr Webster & Foreman reported to the council on the training event attended. After discussion, it was **Resolved** not to proceed with a plan for Willingham due to size of village/too much work for no assurance

2016/119 Cemetery Improvements/path

After discussion, an extension to the current path is required- this would be extended to the hedge where a gate would be put but it was decided to wait and add to the March agenda for the next financial year budget. Clerk attended Cemetery/Burials course and it was advised to make a few amendments to the Cemetery Regulations and Burials form, these were discussed and approved – clerk to update forms **Resolved**

2016/120 Churchyard Trees

Cllr Bingham updated the council on the condition of a couple of trees in the Churchyard, a neighbouring resident requested Tree Surgeon inspection/quotes and the reports advise to remove a Yew tree – dead/dying, dangerous to the public and a large tree not in good health – flaking bark/root upheaval, close to power line.

The reports were discussed and due to the possible dangerous condition of the trees to the public it was approved for the council to pay for the trees to be felled. Both quotes were discussed - Clerk to contact Hill Top Tree Services to request quote made direct to the PC & obtain their public liability insurance. Also to contact the PCC to request a faculty and to proceed once received **Resolved**

2016/121 Councillors village walk issues

Clerk informed Highways/West Lindsey of the issues raised but has had no reply to date. Overgrown ivy on public footpath – trimmed, footpath corner Grange lane/Paddocks cleared, other PC issues are ongoing

Signed:

Dated: 8th November 2016

1

2016/122 **Highways**

Issues from village walk – ongoing, clerk to forward email again as a reminder

2016/ 123 **Correspondence for Discussion/Decision**

a. Notice of Review of Polling Districts and Polling Stations 2016 – no comments

Correspondence for Information

- a. Rural Vulnerability Service - Fuel Poverty - September 2016
- b. WL papers for Council on 10 October 2016
- c. Barclays Bank – interest rates reducing on Business Premium Account

2016/124 **Planning**

Ref:134901 -to erect general purpose agricultural building, Park Farm.

After discussion, clerk to respond with the councils' comments:

Concerns for Child Safety at playpark entrance from increased traffic; Concern for the vulnerable residents from Howson House Care home from increase traffic; Increased noise & dust pollution; Improvements are needed to the entrance – road surface **Resolved**

2016/125 **Finance**

a. The monthly accounts were approved and signed for payment **Resolved**

100758	Handy man - cemetery trees	11.00
100759	HMRC - PAYE	80.80
100760	Clerk Salary (Sept) + expenses	264.68
100761	Grass cutting contract	312.00
Total		£668.48

b. Mini Internal Audit request approved - Clerk to arrange with internal auditor **Resolved**

2016/126 **Agenda Items for next meeting and to take any points from members**

none

2016/127 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** – clerks' next appraisal discussed, Cllr Webster to conduct

The date & time of next Parish Council meeting is confirmed as Tuesday 8th November 2016 at 8pm

Meeting ends – 9.25pm