

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 13th December 2016, 8pm**

Present: Cllrs D Bingham (Chairman), L Forman, D Leak and S Webster

In Attendance: L Brooks-Sleight (Clerk) and 2 representatives from the Playing Field Committee who spoke to the council with details about item 2016/147 – their grant application

2016/141 Apologies for Absence

Received from Cllrs Bates and Wain – both accepted

2016/142 Minutes of last Meetings

The Minutes of the Parish Council Meetings held on 8th November 2016 were approved & signed as a true and correct record **Resolved**

2016/143 Declarations of Interest

None

2016/144 Representatives Report

Crime report for November - emailed prior to meeting

2016/145 Clerks Report

- Clerk met with Handyman re: notice board position, suggested attaching onto 2 metal posts across from brick posts, clerk emailed VH with details – no objections from VH
- A dog bin has been placed at the entrance to the public footpath just off the High St
- Letter received from D Bussey + invoice, details of purchased lights & cable. Also, included a complaint from a resident re: flashing Christmas lights. As the PC gave a grant donation for the purchase of the lights, they aren't an asset of the council – no responsibility of PC
- Clerk has sent a VAT claim for refund to HMRC
- Clerk's October salary cheque – not received by bank who are currently investigating it
- It has been mentioned about the state of the public footpath from Grange Lane to Stow Rd, the ivy is hanging over. It has been cut in the past – clerk to check when done
- Churchyard Trees update – received permission from the Diocese but with the condition that we must remove the stumps. Hilltop send new quote to include stump removal. The clerk was also informed of another conifer down by the wall, that is in a worse state than the other 2 – rotten at the base & 2/3 dead. A quote to remove has been requested, M Hutchinson has said they must contact the Diocese again for permission as it's an additional tree – clerk to email full report once received. Council approved removal due to dangerous condition, clerk proceed and instruct Hilltop once quote and permission has been received. **Resolved**

2016/146 PC Meeting Dates 2017

The PC Meeting dates for 2017 were approved as the 2nd Tuesday of each month at 8pm, with no meetings in January & August. The APM will be 27th April 2017 at 8pm **Resolved**

2016/147 Grant Funding 2017/18

After receiving further information as requested from the Playing Field committee members, and after discussing their future intentions to improve the area, it was approved to give a grant funding of £2000 to the Playing Field and £1000 to the Village Hall. Clerk to inform both committees of the PC decisions and cheques to be sent after April 17 **Resolved**

Signed:

Dated: 14th February 2017

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2016/148 **Cemetery Tree**

To be discussed at next meeting due to Cllr Bates' absence

2016/149 **Highways**

The clerk had a meeting with C Darley from Highways and drove around the village informing him of the issues in Willingham. Since the meeting several issues have been rectified but others are on a list to be completed -finance depending/next financial year!

2016/150 **Correspondence for Discussion/Decision**

None

Correspondence for Information

- a. Rural Vulnerability Service - Rural Transport - November 2016
- b. Rural Vulnerability Service - Rural Broadband - November 2016
- c. Healthwatch Lincolnshire E-news No 4 - December 2016
- d. Rural Services Network – December 2016

2016/151 **Planning**

Ref: -135053 to erect double garage, storage above and workshop, Nursery House, Willingham Rd – no comments **Resolved**

Ref: -135547 to erect 1no. detached dwelling with integral garage, Willingham House, High St – no comments **Resolved**

2016/152 **Finance**

- a. The Final Precept 2017/18 was discussed and set at £10,000 after considering WLDC withdrawing of funding support and the councils set budget for 2017/18. Clerk to send to WLDC **Resolved**
- b. The monthly accounts were approved and signed for payment **Resolved**

100764	Salary (Nov & Dec) + printer ink	465.63
100765	Flags x3	12.97
100766	HMRC - PAYE	82.00
100767	Donation to St Helens - Christmas Lights	137.20
	Total	£697.80

2016/153 **Agenda Items for next meeting and to take any points from members**

none

2016/154 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed** - The clerk left the room while the council discussed the clerks' appraisal. The appraisal forms to be signed at the next meeting

The date & time of next Parish Council meeting is confirmed as Tuesday 14th February 2017 at 8pm

Meeting ended 9.40pm

Signed:

Dated: 14th February 2017

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