

WILLINGHAM BY STOW PARISH COUNCIL

**MINUTES of the MEETING of WILLINGHAM by STOW PARISH COUNCIL
held in the Village Hall on Tuesday 9th February 2016**

Present: Cllrs D Bingham (Chairman), P Bates, D Leak, D Wain, S Webster

In Attendance: L Brooks-Sleight (Clerk), a resident during the public session

During the public session, a resident spoke of his concerns with item 2016/12- Planning application Ref:133828 – of a drainage issue & the current TPO. Also commented on the bridge closure on Fillingham Road and the mud on Cotgath Lane

2015/1 Apologies for Absence

None

2015/2 Minutes of last Meetings

The Minutes of the Parish Council Meeting held 8th December 2015 on were approved & signed as a true and correct record **Resolved**

2015/3 Declarations of Interest

Received from Cllr Bingham re item 2016/8

2015/4 Representatives Report

Police Crime Report received for December & January (circulated prior)

2016/5 Clerks Report

- Defibrillator cabinet was installed Friday 8th January, the Defibrillator was place in cabinet 22nd January
- EMAS free Defibrillator session – Fri 19th February 2-4pm –clerk to purchase tea/coffee etc
- Insurance for the Defibrillator + Cabinet – covered under Public Liability and would be an extra £5.47per year for loss or damage cover, we have cover until 13th June free of charge
- Quote for Defibrillator Plaque £20 + VAT - has been ordered, collected and installed
- Passive 30 Signs – have been erected on Stow Road & Cotgarth Lane – positive comments received from residents
- Good Neighbours Scheme – Roy Pell has been emailing about the survey we sent out requesting names, clerk sent an email to the 7 that had left email addresses and 10 letters for the others and posted through their doors with the information & the meeting in Jan
- Conservation Volunteers have approved our request for 6 trees in the cemetery. They will contact us to arrange a site visit and will plant by end of March
- Councillor Vacancies – there have been no enquiries, can now co-opt
- Several residents concerned over the mud on Cotgath Lane/Stone pit Lane – clerk contacted the farmer who has swept/clean the roads

Signed:

Date: 8th March 2016

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- Flagpole has been delivered – clerk to contact Handyman to install
- Residents made us aware of footpath between Grange Lane & Stow Road being very muddy – clerk contacted H/W parish paths partnership and informed that they would inspect it

2016/6 **Litter Pick**

It was discussed and approved to hold the Village Litter Pick on Saturday 19th March 2016, clerk to contact WL re equipment required and check insurance and to arrange drop/collection details. Clerk to place in Parish Magazine to invite residents to volunteer to help and also contact Scouts **Resolved**

2016/7 **Councillors Village Walk**

It was decided to leave until next agenda to make a decision

2016/8 **Tenders – Grass Cutting/Parish Field 2016/17**

The grass cutting Tender specifications were discussed & approved, clerk to invite Tenders to received & to be discussed at the next meeting – 8th March

Parish Field Tender 2016/17 - The Agreement for granting right of grazing was offered for a further year to Mr Bingham, 1st April 2016 - 1st December 2016 at the same sum of £95 as per Clause 16-dated 14/04/15 of the said agreement. This offer was accepted. **Resolved**

2016/9 **Council Office Computer**

Clerk reported that the office computer was having problems, these were discussed and considering the problems/the age of the system/costs - it was approved that a new laptop is to be purchased. Clerk to contact LALC and seek any grant funding available & apply. Clerk to look for laptop & required software

2016/10 **Highways**

Reply from H/W regarding issues raised:

- Mr Taylor has been asked to clean up the tree debris off the verge and to regrade the verge when possible
- a job to fill in the verge ruts outside the cemetery has been issued
- a new 30 mph sign has been ordered and it will be erected as soon as we can get the job in to our signing program
- a survey has been carried out on the drainage issue on the High St and it seems there is a problem with tree roots in the pipe at this location. A job has been issued for the new financial year to repair the damaged pipe, but the site will be monitored for any further problems.
- The issue with the footpath Stow Rd/Grange Lane has been passed to our countryside team who will take the appropriate measures to rectify any issues that require any remedial works.

2016/11 **Correspondence for Discussion/Decision**

- a. Letter from LALC - HM Queen's 90th Birthday celebrations – after discussions it was decided that the council would not be arranging any celebrations **Resolved**

Correspondence for Information

- a. [Model Financial Regulations \(England\) Updated January 2016](#) (emailed)
- b. Reporting Planning Enforcement Breaches, Housing Disrepair/Empty Properties (emailed)
- c. Electoral review of Lincolnshire: Draft recommendations, dated Dec 15 (emailed)
- d. LALC News no. 156 (emailed)
- e. Network North Transport and Travel Briefing – Winter 2015 (emailed)

- f. Health watch Lincolnshire Enews January 2016 (emailed)
- g. LALC – Chairman’s letter (emailed)
- h. Rural Vulnerability Service - Rural Broadband - January 2016 (emailed)
- i. WL Notice of Meetings January - April 2016 (emailed)

2016/12 Planning

To receive any correspondence/decisions by WLDC and discuss any planning applications

Ref:133828 -for two storey extension to form self contained annex,14b Grange Lane

– **no comments**

Ref:133698 -to erect single storey extension to form bedroom, two storey extension to form offices and stores, and change of use of bungalow to three self-contained units, Howson House

– **concerns raised, clerk replied**

Ref:133894 – to erect conservatory, 8 Dairy Farm Cottage, High Street – **no comments**

2016/13 Finance

The monthly accounts were approved and signed for payment **Resolved**

100724	(15.01.16)	Defibrillator installation (min 2015/131)	190.00
100725	(15.01.16)	Flagpole + 1 flag (min 2015/148)	160.20
100726	(09.02.16)	Defibrillator (min 2015/131)	845.76
100727	(09.02.16)	Clerks Jan Salary + expenses	235.48
100728	(09.02.16)	Notice Board maintenance + road sign installation (min 2015/111)	55.00
100729	(09.02.16)	Defibrillator Plaque (min 2015/153)	24.00
Total			1510.44

2016/14 Agenda Items for next meeting and to take any points from members

- Marton Lane – standing water worse/deep holes – clerk to contact H/W
- Litter bin at Bus Stop (on High St, near Church) was removed when new post install – clerk to enquire/request return
- Positive comments received from residents of the Christmas Tree and lights at St Helens Church over the Christmas period

2016/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed none

Date & time of the next meeting approved as Tuesday 8th March 2016 at 8pm

Meeting closed – 9.15pm