

WILLINGHAM by STOW PARISH COUNCIL
MEETING OF THE COUNCIL
Tuesday, 12th May 2020
8pm

This meeting of the Parish Council will be held via Zoom online.
Any residents that would like to attend this online meeting, please contact
the clerk, by email before 4pm on Tuesday 12th May
for an invite and meeting code.

The Agenda is set out below.

Public participation – Members of the public may raise subjects they wish to bring to the attention of the parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made during the meeting. The time will be 10 minutes' maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

L Brooks-Sleight

Lisa Brooks-Sleight – Clerk to the council
willinghambystow.pc@sky.com

7th May 2020

AGENDA

2020/34 Apologies for Absence

To note apologies and reasons

2020/35 Public Participation

To agree if necessary, to temporarily suspend the meeting for a period of no more than 10mins to allow for public Participation

2020/36 Minutes of last Meetings

To approve & sign the Minutes of the Parish Council Meeting held on 6th March 2020

2020/37 Declarations of Interest

To record declarations of interest in accordance with the Localism Act 2011 for any listed agenda items below

2020/38 Representatives Report

To receive any reports from LCC councillor/WLDC councillor/ Police

2020/39 Clerks Report

To receive Clerks report

2020/40 To officially approve Resolutions made 20th March 2020 by email due to the Coronavirus Epidemic

2020/41 Annual Insurance Renewal

To approve payment of £338.40 for period 14/06/20 to 13/06/21 under long term agreement until 15/06/22

2020/42 Annual External Audit Exemption

To discuss & approve the Annual External Audit Certificate of Exemption

2020/43 **Internal Auditor**

To appoint Internal Auditor for year 2020/21 and approve fee

2020/44 **To approve Annual Audit 2019/20**

- a. Section 1 Annual governance statement 2019/20
- b. Section 2 Accounting statements 2019/20

2020/44 **Highways**

To consider any highways matters & determine any actions required

2020/45 **Planning**

To receive any correspondence/decisions by WLDC and discuss any planning applications

- Ref: 140902 - Outline planning for 1no.dwelling with access to be considered and not reserved for subsequent applications, land at 1 Cotgarth Lane -15/4/20
- Ref: 140849 - Planning application for single storey rear extension, loft conversion including dormer windows, balconies and other alterations, Hawthorn House, Meadow View – 30/3/20
- Ref: 140731- Outline planning application to erect 1no. dwelling with all matters reserved, Land north of 33 High Street -12/3/20
- Ref:140889 - Planning application for a replacement farm slurry and farm run off storage lagoon. Park Farm
- Ref: 140592 - Planning application for two storey and single storey extensions, detached garage With access and parking, 17 Grange Lane *Granted time limit +conditions*

2020/46 **Finance**

To approve & sign the monthly accounts for payment

Dated – 23.04.20

100906	Office 365 Renewal	59.99
100907	VH Grant Funding (mins 2019/129b)	1500.00
100908	PF Grant Funding (mins 2019/129b)	2000.00
100909	VH Rent	67.00
100910	Internal Auditors Fee	28.00
100911	Flags - 2xUnion Jacks + VE Day	17.77
100912	LALC Subs	169.58
	Total	£3,842.34

Dated – 12.05.20

100913	Came & Company Insurance	338.40
100914	Salary - April	274.10
100915	Grass cutting - April	425.00
	Total	1037.50

2020/47 **Agenda Items for next meeting and to take any points from members**

2020/48 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed**

To confirm the date & time of next Parish Council meeting as Tuesday 9th June 2020 at 8pm (venue to be arranged at a later date)