

**WILLINGHAM by STOW PARISH COUNCIL**  
**MEETING OF THE COUNCIL**  
**Tuesday, 10<sup>th</sup> September 2019**  
**8pm**

The meeting of Willingham Parish Council will be held at Willingham Village Hall in the committee room.  
The Agenda is set out below.

**Public participation** – Members of the public may raise subjects they wish to bring to the attention of the parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made during the meeting. The time will be 10 minutes' maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

*L Brooks-Sleight*

Lisa Brooks-Sleight – Clerk to the council  
willinghambystow.pc@sky.com

5<sup>th</sup> September 2019

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**AGENDA**

2019/90 **Apologies for Absence**

To note apologies and reasons

2019/91 **Public Participation**

To agree if necessary, to temporarily suspend the meeting for a period of no more than 10mins to allow for public Participation

2019/92 **Minutes of last Meetings**

To approve & sign the Minutes of the Parish Council Meeting held on 9<sup>th</sup> July 2019

2019/93 **Co-option**

To discuss any applications for co-option

2019/94 **Declarations of Interest**

To record declarations of interest in accordance with the Localism Act 2011 for any listed agenda items below

2019/95 **Representatives Report**

To receive any reports from LCC councillor/WLDC councillor/ Police

2019/96 **Clerks Report**

To receive Clerks report

2019/97 **Data Protection Fees**

To approve to pay £40, to the ICO under the Data Protection Regs 2018

2019/98 **Financial Regulations 2019 for England**

To approve new Financial Regs

2019/99 **Bus Shelters**

To discuss & approve quotes to clean

2019/100 **New Bench**

To discuss & approve quotes for removing old bench an fixing new bench

2019/101 **Willingham Winter Festival**  
To discuss & approve a donation as requested

2019/102 **LALC Local Council Administration Book 11<sup>th</sup> Edition**  
To discuss the purchase of the above, to upgrade the clerk from 6<sup>th</sup> Edition to 11<sup>th</sup>, with important changes since the last edition, mostly the GDPR and the Data Protection Act 2018

2019/103 **Highways**  
To consider any highways matters & determine any actions required

2019/104 **Correspondence for Discussion/Decision**  
a. Public Sector Bodes - website & mobile applications (emailed prior)  
b. Gainsborough Transport Strategy - Workshop Invitation (emailed prior)

**Correspondence for Information**

- a. RSN Rural Funding Digest - July 2019 Edition (emailed prior)
- b. Gainsborough Transport Strategy – Engagement (emailed prior)
- c. Community Lincs News and Updates Bulletin - August 2019 (emailed prior)
- d. The Rural Bulletin - 13 August 2019 (emailed prior)

2019/105 **Planning**  
To receive any correspondence/decisions by WLDC and discuss any planning applications

2019/106 **Finance**  
To approve & sign the monthly accounts for payment

Salary August
Grass Cutting July & August
Data Protection Fee
Replaced Notice Board

2019/107 **Agenda Items for next meeting and to take any points from members**

2019/108 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed**

**To confirm the date & time of next Parish Council meeting as Tuesday 8<sup>th</sup> October 2019 at 8pm**