

WILLINGHAM by STOW PARISH COUNCIL
MEETING OF THE COUNCIL
Tuesday, 8 May 2018
Following the Annual Meeting

The meeting of Willingham Parish Council will be held at Willingham Village Hall after the Annual Meeting.

The Agenda is set out below.

Public participation – Members of the public may raise subjects they wish to bring to the attention of the parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be 10 minutes' maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

L Brooks-Sleight

Lisa Brooks-Sleight – Clerk to the council
willinghambystow.pc@sky.com

3rd May 2018

AGENDA

2018/48 Apologies for Absence

To note apologies and reasons

2018/49 Minutes of last Meetings

To approve & sign the Minutes of the Parish Council Meetings held on 10th April 2018

2018/50 Declarations of Interest

To record declarations of interest in accordance with the Localism Act 2011 for any listed agenda items below

2018/51 Representatives Report

To receive any reports from LCC councillor/WLDC councillor/ Police

2018/52 Clerks Report

To receive Clerks report

2018/53 APM

To discuss any issues raised

2018/54 Bus Shelters

To discuss cleaning

2018/55 Data Protection

- a. To receive the latest update
- b. Records Retention Policy
- c. Subject Access Request Procedure

2018/56 Cemetery

To discuss a 'clean-up' date & 'sinking' graves solution

2018/57 Village Walk

To discuss a village walk and set a date

2018/58 Best Kept Garden

To discuss options/prize & date

2018/59 Summer Newsletter 2018

To discuss the contents required & village groups input

2018/60 Scarecrow competition

To discuss theme, judging & prize

2018/61 Highways

To consider any highways matters & determine any actions required

2018/62 Correspondence for Discussion/Decision

- a. Active Communities Manager (emailed prior)
- b. Royal Wedding Commemorative Medal for Schools and Councils (emailed prior)

Correspondence for Information

- a. WL Notice of Meetings June - September 2018 (emailed prior)
- b. Rural Vulnerability Service - Fuel Poverty - April 2018 (emailed prior)
- c. Letter received from Village Hall Committee

2018/63 Planning

- a. To receive any correspondence/decisions by WLDC and discuss any planning applications
Ref: 137448 - Planning application for alterations to form 1no. dwelling, land adjacent to 7 Grange Lane Willingham by Stow -Granted time limit +conditions
Ref: 137642 - for approval of reserved matters for the erection of 1no. single storey dwelling considering appearance, landscaping, layout and scale, following outline planning permission 136934 granted 8 December 2017, The Nookery, 47 High St
TPO - Tree Preservation Order Willingham by Stow No1 2017 - the Order relating to 2 oak and 1 beech trees at The Nookery, 47 High Street, Willingham by Stow, has been confirmed without amendment
- b. How to advertise future planning applications for residents

2018/64 Finance

- a. To approve & sign the monthly accounts for payment

2018/65 Agenda Items for next meeting and to take any points from members

2018/66 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the items to be Discussed

- Clerks appraisal
- NALC Employment Briefing E01-18/2018-19 National Salary Award

To confirm the date & time of next Parish Council meeting as Tuesday 12th June 2018 at 8pm